

**REGISTRATION OF BIRTHS, DEATHS,  
MARRIAGES & CIVIL PARTNERSHIPS**

***New arrangements from 01 January 2012***

***To give notices of marriage or civil partnership, arrange a ceremony  
or to get copies of birth, death, marriage or civil partnership certificates  
contact:***

**THE REGISTER OFFICE, POOLE COURT, POOLE COURT DRIVE, YATE, BS37 5PT**  
Monday to Friday: 9.00 am to 1.00 pm and 2.00 pm to 4.00 pm

***Births and deaths can be registered at any of these offices:***

**THE REGISTER OFFICE, POOLE COURT, POOLE COURT DRIVE, YATE, BS37 5PT**  
Wednesday and Friday 9.30 am to 1.00 pm and 1.45 pm to 3.45 pm

**KINGSWOOD CIVIC CENTRE, HIGH STREET, KINGSWOOD, BS15 9TR**  
Tuesday and Thursday 9.30 am to 1.00 pm and 1.45 pm to 3.45 pm

**FRENCHAY HOSPITAL, FRENCHAY PARK ROAD, BS16 1LE**  
Tuesday to Friday 9.30 am to 1.00 pm and 1.45 pm to 3.45 pm

**COUNCIL OFFICES, CASTLE STREET, THORNBURY, BS35 1HF**  
Mondays 2.00 pm to 4.00 pm by appointment only

You can register a Birth or Death that occurred anywhere in South Gloucestershire. You may also give details of any Birth or Death that took place elsewhere in England and Wales. We will then pass on the details to the Registrar for the District in which the Birth or Death occurred and the certificate will be sent to you by post.

***APPOINTMENTS ARE ADVISABLE AT ALL OUR OFFICES***

**Phone 01454 863140 (in working hours)**

***Enquiries helpline 01454 863140***

***In the event of an emergency out of office hours please call - 01454 868009***