

AUST PARISH COUNCIL
MINUTES OF A COUNCIL MEETING

Held on Tuesday 8th July 2025 @ 7:30pm at Elberton Village Hall

Present: Councillors Steve Meredith (chairman), Heather Bayston, Ian Jenkins, David Spratt, Jeremy Warren, Anne Wiseman

In attendance: Ward Councillors Matthew Riddle

Minute taker: Heather Bayston

Approved at the subsequent meeting held on 9th September 2025.

Signed copy held by the Clerk.

2025-07-1 To receive apologies

Apologies were received from Tony Williams and Julian Cooper

2025-07-2 To receive declarations of Interest and requests for dispensations

There were no declarations of interest or dispensation requests.

2025-07-3 Public Forum

No members of the public were present.

2025-07-4 To approve the minutes of the last meeting held on 10th June 2025

It was RESOLVED that the minutes of the previous meeting held on 10th June 2025 be approved as a correct record. The minutes were signed by the Chairman.

2025-07-5 Parish matters for decision

2025-07-5.1 To receive an update on the application for Village Green status and any other matters concerning Littleton Pond

SGC Building Control team are seeking an update on the progress of the building control approval for the nearby property, which will include the installation of any sewage package treatment plant. The Environment Agency have confirmed that they will be advising the owners of the adjacent property that they must apply for consent to discharge treated sewage into the pond. The Building Control Officer has agreed to pass on any further updates.

Cllr. Cooper is still gathering evidence to support the application for Village Green status.

2025-07-6 To note items of report

2025-07-6.1 To receive the Clerk's report

The clerk had provided a written report. Most items are covered elsewhere on the agenda.

At the previous meeting the clerk was asked to look out for a planning application from Great British Nuclear for a site compound in preparation for development of a nuclear reactor at Shepperdine, Oldbury-on-Severn. The application was received in May and the period for comments has closed. More details can be found on the SGC planning website using the reference P25/01083/F.

2025-07-6.2 To receive any updates from councillors

Several councillors raised concerns about the number of camper vans staying at Whale Wharf overnight. In particular the lack of waste disposal facilities, parking in the layby and blocking spaces used by fishermen and walkers. Cllr. Riddle agreed to make enquires.

2025-07-7 Planning

2025-07-7.1 To note applications received and resolve response

The following applications were noted and responses resolved as recorded:

- i. Appeal against refusal of permission for P24/01888/F – Stables at Sweetwater Lane, Elberton - Conversion of partially completed stable block and barn into 1no. dwelling with garage (Class

C3) and associated works. *RESOLVED: Objection, for reasons as expressed by Oldbury on Severn PC*

- ii. P25/01541/PNA – Land off Bond Lane, Sweetwater Lane, Thornbury. Prior notification of the intention to erect an agricultural building for storage of machinery, equipment and hay. *RESOLVED: No comment*

2025-07-7.2 To note planning decisions issued by South Glos. Council

The following decisions were noted:

- i. P25/00764/HH - Sunnyside Cottage, Village Road, Littleton Upon Severn - Erection of single and two storey rear extensions to form additional living accommodation. Installation of 2no front dormers and new doors/windows. Erection of 2no front porches with associated works. *SGC decision: Approve with conditions*
- ii. P25/01075/CLP - Land at Lower Corston Farm, Whale Wharf Lane, Littleton Upon Severn - Installation of 1no. mobile compliant lodge to house equine staff during busy periods of work on the farm. *SGC decision: Refuse*

2025-07-8 Council administration

2025-07-8.1 To appoint ALCA Small Councils Audit Network as internal auditor for 2025/26

It was RESOLVED that the ALCA Small Councils Audit Network should be used for internal audit for 2025/26. The Chairman signed the letter of engagement, which will be countersigned by the Clerk.

2025-07-9 Finance

2025-07-9.1 To note that the Q1 finance report will be delayed until the September meeting

It was noted that the quarter 1 finance report could not be completed before the clerk went on annual leave. It will be presented at the September meeting.

2025-07-9.2 To note payments made under prior approval

The following payments, made under the given prior approval, were noted. There were no new payments for approval.

Item	Amount	Minute (where applicable)
Clerk's salary & home working allowance for the month to 16th June 2025	£ 299.72	Nov 2024 item 9.5
Unity bank charges - June	£ 6.00	May 2024 item 9.9

2025-07-10 To review correspondence received and determine response

2025-07-10.1 South Glos. Council – thanks for Woodwell Meadows event

Noted. The event on 13th June was very successful. Sally Pattison has been asked to liaise with Steve Meredith to arrange for the cuttings to be removed.

2025-07-10.2 National Highways – update on weight restriction on M48 Severn Bridge

Noted. National Highways have been working with the police to enforce the new restrictions. ANPR cameras have been installed at both ends of the bridge.

2025-07-11 Any other minor matters of report (no decision required) or items for next agenda

The issue of the increasing numbers of HGV's using the B4461 overnight was discussed. Cllr. Riddle advised that photographic evidence and number plate information would be required in order to be able to report these.

2025-07-12 Meeting closure

The meeting closed at 8.45pm.

The next meeting of the Council will be held on Tuesday 9th September 2025.

Items for the agenda should be with the Clerk by 2nd September.

Signed on approval:(Chairman)